***Swineshead Medical Group***

**Fairfax House Patient Forum**

**Minutes of the meeting held on 15 March 2017**

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| **Present** | | Mr Machin, Mrs Connolly, Mrs Ball, Mrs Poston, Mr McAreavey,  Mrs Thompson, Mr Kemmett, Mrs Baxter |
| **Apologies** | | Mrs Down, Mrs Wilson, Caroline Bardwell, Mr Greatrix, Miss Marshall, Miss Ginns, Mrs Jordan, Mrs Moore, Dr Whitfield |
| **In Attendance** | |  |
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| **2.** | **Matters arising** – the minutes of the last meeting were accepted as an accurate record; there were no matters arising although the following were noted:   * Those members who had taken part in the ‘Mileage for Life’ theory session had found it interesting, a useful update for those who have been driving for a number of years. New driving techniques are being taught to younger drivers so it is helpful to be aware of these. Practical sessions are to follow. Those members that had not signed up were given further information about how to do so. | |
| **3.** | **Practice Update –**   * Dr Yesmin will be with the practice until at least the end of July * Dr Baird is working occasional days * International recruit – Dr Licyte is coming over to start her GMC application this week so hopefully she will be able to visit the practice, if only briefly. She should be starting with the practice in May * Practice nurse update – Charli will be starting maternity leave in July, Linda will be reducing her hours from May so currently recruiting for a full time nurse to cover maternity leave initially with a view to permanent post * GPFV – the practice has been taking part in discussions with other practices in Lincolnshire East CCG and the CCG. Feedback and views have been passed on several times but this does not appear to be translated into the documents being submitted to NHS England. Short timescales as usual. | |
| **4.** | **Meeting dates for the coming year** –  All members are happy with the dates for the year as previously circulated but noting that the October meeting will be on 18 October (not 11 October) | |
| **5.** | **AGM –** Mrs Baxter reminded members that the constitution stated that AGM should take place each year but did not happen last year. Members agreed that the meeting on 7 June should be designated as AGM to give time for preparation of reports etc  Members should review the constitution prior to that date in order to suggest/discuss potential amendments | |
| **5.** | **Update on Fundraising activities –**  Current funds = £1,499.10  Agreed that paediatric pulse oximeter could be funded  Mr Poston’s bequest is accounted for separately and is not included in the above total. The practice is still in discussion about which type of ECG to purchase  Mrs Baxter will bring an Easter Basket to raffle, hopefully this will be ready after the weekend  Mrs Baxter explained that some of the ‘big’ chairs in the waiting room needed to be replaced and 2 of the hydraulic couches need updating. It would be ideal to replace these with bariatric versions to accommodate all sizes of patients.  Members agreed that they should donate £1,000 towards these costs, Mrs Baxter to bring exact costings to the next meeting.  Thanks were expressed to the staff for keeping the bookshelves tidy and well presented. This is generally done by Gemma from the reception team, Mrs Baxter to thank her personally.  Mrs Poston has some books to bring in but there is adequate stock at present | |
| **8.** | **Questions, comments and suggestions**: -   * Mr McAreavey expressed concern/consternation about the lack of appointments with a particular GP available for online booking. There followed a long discussion about appointment availability and what it is possible for the practice to do about this in the current circumstances.   Dr Kelly is very popular and his appointments are booked well in advance. He only takes the same amount of time out of the practice as the other GPs, unfortunately he cannot work all day, every day, nor can he look after all 8,500 patients himself. The practice is looking at different ways of working for him so that more patients have access to him, but the other GPs have to support this change. DNAs still an issue.   * Also some discussion about drug swaps as dictated by the CCG or NHS England, some are purely on financial grounds others because of side effects or risk. The practice has to comply but patients do return to have swapped back which creates extra work. | |
| **9.** | **AOB**   * NAPP bulletin for February circulated for information | |
| **10.** | **Date and time of next meeting**  Wednesday 26 April 2017  6.30 p.m at Fairfax House | |